


SHIPPER'S INSTRUCTIONS TO ARRANGE FOR SHIPMENT OF GOODS

From Shipper ("The customer") Tel. No.		To The Co. <div style="text-align: center;">  </div> <p>PORTS Logistics Services Limited 港捷物流服務有限公司</p> <p>Unit B, 11/F., Gee Loen Chang Industrial Building, 11 Yuk Yat Street, Tokwawan, Kowloon, Hong Kong. Tel: (852) 2402 9009 Fax: (852) 2766 2633 E-mail: portshkg@nervigator.com Website: http://www.portsexpress.com.hk 香港九龍土瓜灣旭日街11號志聯昌工業大廈11樓B室 電話：(852) 2402 9009 傳真：(852) 2766 2633</p>													
Consignee		<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">Airfreight</td> <td style="width:33%;">Prepaid</td> <td style="width:33%;">Collected</td> </tr> <tr> <td>Charges:</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/> (If Service Available)</td> </tr> <tr> <td>Other Charges</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/> (If Service Available)</td> </tr> <tr> <td colspan="3">.....</td> </tr> </table>		Airfreight	Prepaid	Collected	Charges:	<input type="checkbox"/>	<input type="checkbox"/> (If Service Available)	Other Charges	<input type="checkbox"/>	<input type="checkbox"/> (If Service Available)		
Airfreight	Prepaid	Collected													
Charges:	<input type="checkbox"/>	<input type="checkbox"/> (If Service Available)													
Other Charges	<input type="checkbox"/>	<input type="checkbox"/> (If Service Available)													
.....															
NOTIFY Party		Country of Origin (Goods):													
MAWB NO.	HAWB NO.	Special Instructions:													
Name of Carrier	Departure Airport														
Destination	Airline Counter-Signature <input type="checkbox"/> yes <input type="checkbox"/> no														
		Export Licence No.	Known Consignor No. KC / RA												

Marks & Nos:	Number and Kind of Packages:	Description of Goods	Gross Weight	Measurement

Specify Currency:	Declared Value for Custom	Declared Value for Carriage	Insurance Amount	Shipper's C.O.D.

Documents to accompany Airwaybill or House Airwaybill:

Packing List Commercial Invoice Certificate of Origin No. Consular Invoice

<p>The Co. acknowledges receipt of the above instructions from the Customer. This acknowledgement does not constitute an acceptance of the instructions by the Co. Acceptance of the instructions will be made by way of the issue of the Co.'s House Air Waybill, House Airbill, Air Consignment Note or the Air Carrier's Air Waybill or other such similar documents.</p> <p>Where goods or documents are delivered to and accepted by the Co. before the Co. accepts the Customer's instructions, no liability whatsoever for such goods or documents will be accepted by the Co. If, however, the Co. is held to be liable, all the provisions of limitation of liabilities specified in the Conditions of Contract overleaf will apply. The Customer shall reimburse the Co. with all expenses and costs incurred and will indemnify the Co. for all losses and liabilities howsoever caused.</p> <p>Signature and stamp</p> <p>_____</p> <p>Date: _____ (Month / Day / Year)</p>	<p style="text-align: center;">SHIPPER'S DECLARATION</p> <p>1. The Customer declares that all descriptions, values and other particular furnished herein are accurate and complete. The Customer undertakes to indemnify the Co. against all losses damages expenses fines and any other liabilities whatsoever arising from any inaccuracy or omission, even if such inaccuracy or omission is not due to any negligence.</p> <p>2. The Customer hereby acknowledges and declares that in the event of these instructions are accepted by the Co., the Customer shall be responsible for all charges and expenses relating to the goods whether or not the charges and expenses are herein expressed to be prepaid or collected.</p> <p>3. The undersigned authorized officer of the Customer hereby declares that</p> <p style="text-align: center;">he has read the Conditions of Contract overleaf and the terms and conditions appearing on this page and that he fully understands them and agrees on behalf of the Customer that they should form part of the contract which, upon acceptance to the above instructions by the Co., will be concluded between the Customer and the Co.</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; border-bottom: 1px solid black; height: 20px;"></td> <td style="width:50%; text-align: center;">Signatory's Name in Block Letters</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="text-align: center;">Signature and Stamp.</td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="text-align: center;">Date:</td> </tr> </table>		Signatory's Name in Block Letters		Signature and Stamp.		Date:
	Signatory's Name in Block Letters						
	Signature and Stamp.						
	Date:						